REQUEST FOR PROPOSALS (Chapter 103D, HRS)

The Housing and Community Development Corporation of Hawaii (HCDCH) will accept sealed proposals until 4:30 p.m. on April 1, 2005 for the management of public housing projects located on the island of Hawaii. Sealed proposals will be received at HCDCH, 677 Queen Street, Suite 300, Honolulu, Hawaii 96813. The official time shall be that which is recorded on the time stamp clock of the HCDCH for hand-delivered proposals. All mail-ins postmarked USPS after 12:00 midnight, April 1, 2005, will not be accepted for review and will be returned. Hand deliveries will not be accepted after 4:30 p.m., April 1, 2005. Deliveries by private mail services such as Fedex shall be considered hand deliveries and will not be accepted if received after 4:30 p.m., April 1, 2005.

Interested applicants must be licensed in the State of Hawaii to manage real property and have experience in managing affordable rental housing projects.

The Request for Proposal (RFP) documents may be obtained from HCDCH, 677 Queen Street, Suite 300, Honolulu, Hawaii 96813, or from the Ka Hale Kahaluu management office at 78-6725 Makolea Street, Kailua-Kona, Hl.

The scope of work consists of property management services of HCDCH housing projects located on the island of Hawaii as described in the following document:

1) NO. RFP-PMB-05-01 Public housing projects known as Management Unit 43, consisting of the following projects:

Project Name	Location	Number of Units
Ka Hale Kahaluu	78-6725 Makolea Street Kailua-Kona, HI	50
Hale Hookipa	81-1038 Nani Kupuna Place Kealakehe, HI	32
Kaimalino	74-5060 Kealakaa Street Kailua-Kona, HI	40
Kealakehe	74-991 Manawale'a Street Kailua-Kona, HI	48
Nani Olu	81-1011 Nani Kupuna Place Kealakekua, Hl	32

SITE INSPECTION: A site inspection will be conducted at the project sites beginning at 10:00 a.m. on Thursday, March 10, 2005. Anyone interested in attending the inspection must notify the HCDCH contact below to confirm attendance prior to the site inspection date. All prospective offerors are encouraged to attend.

HCDCH reserves the right to cancel this RFP and reject any and all proposals in whole or in part, when it is in the best interest of HCDCH.

Questions relating to this solicitation shall be directed to Pamela Dodson, Executive Assistant, at (808) 587-0558.

HOUSING AND COMMUNITY DEVELOPMENT CORPORATION OF HAWAII

Stephanie Aveiro

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